



CARDHOLDER CHANGE REQUEST FORM

Request an update to the primary ACDelco PSC Rewards Cardholder.

This form details the requirements and approval process for submitting a request to change a cardholder from your business within the ACDelco PSC Rewards Program. By filling out this form and securing approval from your ACDelco Representative, you authorize ACDelco to proceed with this update and agree to the terms and conditions outlined here and within the ACDelco PSC program. Please ensure you review all details carefully before submitting your request.

BUSINESS INFORMATION

BUSINESS NAME:	ACDelco ACCOUNT CODE:
PHONE NUMBER:	BUSINESS EMAIL:
BUSINESS ADDRESS:	SPONSORING DISTRIBUTOR NAME AND CODE:

CURRENT CARDHOLDER INFORMATION

This cardholder will be removed and replaced by the cardholder listed in the "New Cardholder Information" section.

FULL NAME:	REWARDS EMAIL:
REWARDS ADDRESS:	

ACDelco PSC Rewards Program

The undersigned understands the previous cardholder will continue to be paid rewards for the months when they were an active cardholder, prior to ACDelco being made aware of this cardholder change. The card will remain active until expiry. A previous cardholder could be mailed a new card as a one-time renewal as part of the next card renewal (*every 3 years*) if they have a remaining balance. No new funding points will be placed on the previous cardholder's reloadable card effective with the cardholder change month provided to ACDelco (points earned during the cardholder change month will be provided to the new cardholder). The cardholder change effective date is based on when the form is submitted to the ACDelco Info-Line and not the signature dates below.

ACDelco reserves the right to change, add or delete Program Rules, redemption options and any related material at any time. ACDelco reserves the right to cancel the ACDelco PSC Rewards Program at any time without prior notice.



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ACDelco PSC Rewards Points are provided by ACDelco to the Business Cardholder and it will be their sole responsibility to report any taxable benefit conferred on any individual under the program that may be required under the Income Tax Act and to issue any requisite T4 and T4A information slips.

The card is subject to the Cardholder Agreement mailed with the card and requirements and details available at www.myprepaidcenter.com, which includes creating a profile as well as other terms for managing your individual card as it relates to tracking funds and card balance, usage, lost cards and any potential holds for fraud. Card activation is required to use the funds and additional authentication requirements can be required. Terms subject to change without notice.

The ISC has read the terms of enrolment of the Professional Service Centre (PSC) Program and wishes to enrol in the ACDelco PSC Rewards Program. **ISC will begin earning rewards on eligible purchases from the month they provided ACDelco notice of cardholder change in accordance with the ACDelco Professional Service Centre program terms and conditions.** Any qualifying rewards earned from before this cardholder change was submitted to ACDelco will continue to be processed to the previous cardholder. Rewards are earned and paid to the individual and cannot be transferred at any time. The ISC understands that it must be enrolled in the Professional Service Centre program to be eligible to participate in the ACDelco PSC Rewards Program. If applicable, the ISC cardholders are aware that points will be divided equally between both cardholders on file.

- ☐ **YES** Enroll in the Professional Service Centre PSC Rewards Program (*complete fields under "PSC REWARDS INFORMATION"*)
- ☐ **NO** I do not wish to enroll in the ACDelco Professional Service PSC Rewards Program at this time. I understand by selecting this option that I will not earn rewards based on my monthly ACDelco purchases.

NEW CARDHOLDER INFORMATION

The new ACDelco PSC Visa Rewards Card will be sent to your shop address unless otherwise indicated.

FULL NAME:	REWARDS EMAIL (PERSONAL): <i>*can be different than above</i>
REWARDS ADDRESS (IF DIFFERENT THAN BUSINESS):	

SECONDARY REWARDS CONTACT (OPTIONAL)

FULL NAME:	REWARDS EMAIL (PERSONAL): <i>*can be different than above</i>
REWARDS ADDRESS (IF DIFFERENT THAN BUSINESS):	

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TERMS AND CONDITIONS

1. Membership in the Professional Service Centre Program (the "Program") and the earning and redemption of ACDelco PSC Rewards are subject to the ACDelco PSC Program Guidelines (the "Guidelines") as they may be amended from time to time by General Motors Canada Company (GM Canada or ACDelco). The current version of the Guidelines are attached hereto. These terms and conditions are referred to herein as the "Agreement".
2. Without limiting the generality of section 1 above:
 - The Guidelines set out the current Program structure and benefits;
 - ISC must pay all monthly fees as set out in the Guidelines;
 - ISC must continue to satisfy the Program eligibility requirements;
 - ISC is solely responsible for the ACDelco PSC Visa Rewards card; ACDelco is not responsible for lost or stolen cards.
3. During the term of its enrolment in the Program, ISC is licensed to use the ACDelco trade-mark ("the Mark") in connection with the conduct of its related automotive service operations at the location specified on the first page of this PSC Registration Form provided that:
 - ISC adheres to the standards governing the quality of products and services provided in association with the Mark that are set from time to time by the owner of the Mark, and communicated to ISC by ACDelco;
 - ISC may use the Mark only in the form and manner, and only with the appropriate legends, prescribed from time to time by the owner of the Mark, and communicated to ISC by ACDelco;
 - ISC does nothing to jeopardize the validity of the Mark or the goodwill attaching hereto;
 - ISC uses the Mark only in association with products and services covered by the Canadian trade-mark registration for the Mark, as the case may be, and where the registration for the Mark covers products, ISC may use the Mark only in association with products purchased directly or indirectly from ACDelco in and for use and sale in Canada;
 - ISC shall not use the Mark or any other trade-mark of General Motors LLC or any of its subsidiaries or affiliates (collectively "General Motors"), or any part thereof, without the prior written consent of General Motors or its designee;
 - ISC shall have no right to initiate or prosecute any legal actions or other proceedings, of any nature, involving the Mark; only General Motors and/or GM Canada shall have such right;
 - Upon termination of this Agreement for any reason, ISC shall immediately cease any and all use of the Mark hereunder and shall discontinue the provision of products and services in association with the Mark and shall return to ACDelco all materials bearing the Mark;
 - ISC further agrees to immediately discontinue the use of the Mark and the "Professional Service Centre" and "PSC" names upon the written request of ACDelco.
4. ACDelco reserves the right to change, modify, reject application or cancel membership to the Program at any time for any reason without notice. In addition, ACDelco shall have the right to terminate ISC's membership in the Program in the event of ISC's breach of any of these Terms and Conditions or the then current Program Guidelines.
5. **By clicking the check box here ☐ the ISC represents and warrants that the above mentioned business is not currently operating under or in affiliation with a General Motors Dealership.**
6. ISC will defend and indemnify and hold GM Canada harmless from any loss, damage, liability, claim, demand, suit and expense (including legal fees) which may be incurred by GM Canada or its officers, directors, affiliates, subsidiaries, parent companies, employees or agents as the result of or in connection with ISC's operation of its automotive service operations or a breach of ISC's obligations or representations under this Agreement or the Guidelines.
7. This Agreement shall be governed by and construed and enforced in accordance with the laws of the province in which the ISC has its principal place of business.
8. The provisions of this Agreement and the Guidelines are severable, and if any part is found to be unenforceable, the enforceability of the remaining provisions shall remain fully valid and enforceable.

ACDelco reserves the right to change, add or delete Program Rules, redemption options and any related material at any time. ACDelco reserves the right to cancel the ACDelco PSC Rewards Program at any time without prior notice.



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9. This Agreement and the Guidelines (as amended from time to time by ACDelco) constitutes the entire agreement between ISC and ACDelco with respect to the Program. The provisions of this Agreement supersede all prior and contemporaneous agreements, communications, representations, and understandings of the parties relating to the subject matter hereof.
10. All notices given under this Agreement shall be delivered in writing by facsimile or by reputable overnight courier addressed to the other party at the addresses appearing on the first page of this Agreement or such other address as a party may designate in writing to the other party hereto. Notice shall be deemed given upon receipt.
11. ISC may not assign its rights or obligations under this Agreement, either in whole or in part, without the prior written consent of ACDelco.
12. The parties acknowledge that ISC is and shall remain an independent contractor, and its personnel are not employees or agents of ACDelco for any purposes assumes responsibility for the acts of its employees and agents.
13. Your privacy is important to General Motors of Canada Company ("GM" or "we" or "our") as is your trust in GM's products and services. We want you to know that the information you share with us will be treated with care. Our [Privacy Policy](#) describes how we collect, use and share your personal information, including information we obtain from our independent dealers in Canada as well as through your use of our Canadian websites, products and services.
14. By providing your contact information with your registration, you consent that ACDelco can contact you with program and promotion marketing communications. If you do not want to receive marketing communications from us, please visit our [marketing opt-out form](#). This will allow you to opt out of communications. You can also call 1-800-263-3526 to opt out of direct mail and email communications or to change previously submitted opt-out preferences.

Log into www.TechConnectCanada.com to review the full ACDelco PSC Program and ACDelco PSC Rewards guidelines.

APPROVALS REQUIRED	
ACDelco REPRESENTATIVE SIGNATURE:	DATE (DD/MM/YYYY):
SHOP OWNER SIGNATURE:	DATE (DD/MM/YYYY):
SUBMITTED BY:	DATE (DD/MM/YYYY):

Complete form and email to: support@ACDelcoinfo.com
To automatically send a saved form, click the submit button
and select Outlook (the default) or add your email convention.

**Form must be submitted and approved by the ACDelco representative by the 25th for the update to take effect within the same month. We cannot guarantee any adjustments submitted past the monthly deadline. The cardholder change will be effective as of the month the form is received by the ACDelco Info-Line (with all approvals) regardless of the signature dates in this form by the sponsoring Distributor, District Manager or Account.*

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