



OWNERSHIP CHANGE REQUEST FORM

Request an update to the business owner on file for the ACDelco ACE membership.

This form outlines the requirements and approval process for submitting an owner change for your business in relation to the ACDelco ACE Program. By completing this form and obtaining approval from your supplying distributor and ACDelco, you authorize ACDelco to implement this update and agree to the terms and conditions stated herein and within the ACDelco ACE Program. Please make sure to review all details thoroughly before submitting your request.

CONFIRM SHOP NAME

BUSINESS NAME (Will be published on all communications):

BUSINESS NAME CHANGE? Please confirm if the business name is changing with the ownership change.

- ☐ **YES** The business name provided above is the NEW name and we are requesting a business name change on the ACDelco membership with the ownership change. *Note - If this option is not checked and the business name provided above is different than the existing membership, no updates will be made to the business name. We require authorization to update the business name.*
- ☐ **NO** The business name has not changed with the ownership change.

BUSINESS INFORMATION

ACDelco ACCOUNT CODE:	SPONSORING DISTRIBUTOR NAME AND CODE:
PREVIOUS OWNER FULL NAME:	NEW OWNER FULL NAME:
BUSINESS ADDRESS:	BUSINESS EMAIL:
BUSINESS PHONE NUMBER:	PRIMARY CONTACT NAME (IF DIFFERENT THAN OWNER):
WEB SITE ADDRESS:	COMPANY FACEBOOK PAGE:

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ACDelco ACE Rewards Program

The undersigned Independent Service Centre (ISC) understands that there are two options in receiving ACDelco ACE Rewards points (*physical reloadable Visa card or a Distributor rebate*) and will receive their eligible ACDelco ACE Rewards in the same way as the previous owner. This option can be updated once annually to be effective in January of the next year.

Reloadable Visa Card

The undersigned also understands if the previous owner was earning their monthly ACDelco rewards via the reloadable Visa card, this previous owner will continue to be paid rewards for the months of their ownership, prior to ACDelco being made aware of this ownership change. The card will remain active until expiry. A previous cardholder could be mailed a new card as a one-time renewal as part of the next card renewal (*every 3 years*) if they have a remaining balance. No new funding points will be placed on the previous cardholder's reloadable card effective with the ownership change month provided to ACDelco (points earned during ownership change month will be provided to the new owner). The ownership change effective date is based on when the completed form is submitted to the ACDelco Info-Line and not the signature dates below.

ACDelco ACE Rewards Points are provided by ACDelco to the Business Cardholder and it will be their sole responsibility to report any taxable benefit conferred on any individual under the program that may be required under the Income Tax Act and to issue any requisite T4 and T4A information slips.

For accounts opting to earn their rewards via the reloadable Visa card, the card is subject to the Cardholder Agreement mailed with the card and requirements and details available at www.myprepaidcenter.com, which includes creating a profile as well as other terms for managing your individual card as it relates to tracking funds and card balance, usage, lost cards and any potential holds for fraud. Card activation is required to use the funds and additional authentication requirements can be required. Terms subject to change without notice.

Rewards Program

The ISC has read the terms of enrolment of the Automotive Care Experts (ACE) Program and wishes to enrol in the ACDelco ACE Rewards Program. **ISC will begin earning rewards on eligible purchases from the month they provided ACDelco notice of ownership change in accordance with the ACDelco Automotive Care Experts (ACE) Program terms and conditions.** Any qualifying rewards earned from before this ownership change was submitted to ACDelco will continue to be processed to the previous cardholder. Rewards are earned and paid to the individual and cannot be transferred at any time. The ISC understands that it must be enrolled in the Automotive Care Experts program to be eligible to participate in the ACDelco ACE Rewards Program.

- ☐ **YES** Enroll in the Automotive Care Experts ACE Rewards Program (*complete fields under "ACE REWARDS INFORMATION"*)
- ☐ **NO** I do not wish to enroll in the ACDelco Automotive Care Experts ACE Rewards Program at this time. I understand by selecting this option that I will not earn rewards based on my monthly ACDelco purchases.

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ACDelco ACE REWARDS INFORMATION

PRIMARY REWARDS CONTACT

FULL NAME:	REWARDS EMAIL (PERSONAL): <i>*can be different than above</i>
REWARDS ADDRESS (IF DIFFERENT THAN BUSINESS):	

TRAINING WEB SITE ACCESS

Please list all technician names that should receive access to ACDelco's online training website. An email is required for the training website. Only new names will be added to the training website.

LIST (FULL NAME AND EMAIL ADDRESS) OF AUTHORIZED ACDelco TRAINING WEBSITE USERS

TERMS AND CONDITIONS

- Membership in the Automotive Care Experts (the "Program") and the earning and redemption of ACDelco ACE Rewards are subject to the ACDelco ACE Program Guidelines (the "Guidelines") as they may be amended from time to time by General Motors Canada Company (GM Canada or ACDelco). The current version of the Guidelines are attached hereto. These terms and conditions are referred to herein as the "Agreement".
- Without limiting the generality of section 1 above:
 - The Guidelines set out the current Program structure and benefits;
 - ISC must pay all monthly fees as set out in the Guidelines;
 - ISC must continue to satisfy the Program eligibility requirements;
 - ISC is solely responsible for the ACDelco ACE Visa Rewards card; ACDelco is not responsible for lost or stolen cards.
- During the term of its enrolment in the Program, ISC is licensed to use the ACDelco trade-mark ("the Mark") in connection with the conduct of its related automotive service operations at the location specified on the first page of this ACE Registration Form provided that:
 - ISC adheres to the standards governing the quality of products and services provided in association with the Mark that are set from time to time by the owner of the Mark, and communicated to ISC by ACDelco;
 - ISC may use the Mark only in the form and manner, and only with the appropriate legends, prescribed from time to time by the owner of the Mark, and communicated to ISC by ACDelco;
 - ISC does nothing to jeopardize the validity of the Mark or the goodwill attaching hereto;

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- ISC uses the Mark only in association with products and services covered by the Canadian trade-mark registration for the Mark, as the case may be, and where the registration for the Mark covers products, ISC may use the Mark only in association with products purchased directly or indirectly from ACDelco in and for use and sale in Canada;
 - ISC shall not use the Mark or any other trade-mark of General Motors LLC or any of its subsidiaries or affiliates (collectively "General Motors"), or any part thereof, without the prior written consent of General Motors or its designee;
 - ISC shall have no right to initiate or prosecute any legal actions or other proceedings, of any nature, involving the Mark; only General Motors and/or GM Canada shall have such right;
 - Upon termination of this Agreement for any reason, ISC shall immediately cease any and all use of the Mark hereunder and shall discontinue the provision of products and services in association with the Mark and shall return to ACDelco all materials bearing the Mark;
 - ISC further agrees to immediately discontinue the use of the Mark and the "Automotive Care Experts" and "ACE" names upon the written request of ACDelco.
4. ACDelco reserves the right to change, modify, reject application or cancel membership to the Program at any time for any reason without notice. In addition, ACDelco shall have the right to terminate ISC's membership in the Program in the event of ISC's breach of any of these Terms and Conditions or the then current Program Guidelines.
- 5. By clicking the check box here ☐ the ISC represents and warrants that the above mentioned business is not currently operating under or in affiliation with a General Motors Dealership.**
6. ISC will defend and indemnify and hold GM Canada harmless from any loss, damage, liability, claim, demand, suit and expense (including legal fees) which may be incurred by GM Canada or its officers, directors, affiliates, subsidiaries, parent companies, employees or agents as the result of or in connection with ISC's operation of its automotive service operations or a breach of ISC's obligations or representations under this Agreement or the Guidelines.
7. This Agreement shall be governed by and construed and enforced in accordance with the laws of the province in which the ISC has its principal place of business.
8. The provisions of this Agreement and the Guidelines are severable, and if any part is found to be unenforceable, the enforceability of the remaining provisions shall remain fully valid and enforceable.
9. This Agreement and the Guidelines (as amended from time to time by ACDelco) constitutes the entire agreement between ISC and ACDelco with respect to the Program. The provisions of this Agreement supersede all prior and contemporaneous agreements, communications, representations, and understandings of the parties relating to the subject matter hereof.
10. All notices given under this Agreement shall be delivered in writing by facsimile or by reputable overnight courier addressed to the other party at the addresses appearing on the first page of this Agreement or such other address as a party may designate in writing to the other party hereto. Notice shall be deemed given upon receipt.
11. ISC may not assign its rights or obligations under this Agreement, either in whole or in part, without the prior written consent of ACDelco.
12. The parties acknowledge that ISC is and shall remain an independent contractor, and its personnel are not employees or agents of ACDelco for any purposes assumes responsibility for the acts of its employees and agents.
13. Your privacy is important to General Motors of Canada Company ("GM" or "we" or "our") as is your trust in GM's products and services. We want you to know that the information you share with us will be treated with care. Our [Privacy Policy](#) describes how we collect, use and share your personal information, including information we obtain from our independent dealers in Canada as well as through your use of our Canadian websites, products and services.
14. By providing your contact information with your registration, you consent that ACDelco can contact you with program and promotion marketing communications. If you do not want to receive marketing communications from us, please visit our

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[marketing opt-out form](#). This will allow you to opt out of communications. You can also call 1-800-263-3526 to opt out of direct mail and email communications or to change previously submitted opt-out preferences.

Log into www.TechConnectCanada.com to review the full ACDelco ACE Program and ACDelco ACE Rewards guidelines.

APPROVALS REQUIRED	
ACDelco REPRESENTATIVE SIGNATURE:	DATE (DD/MM/YYYY):
SPONSORING DISTRIBUTOR SIGNATURE:	DATE (DD/MM/YYYY):
NEW SHOP OWNER SIGNATURE:	DATE (DD/MM/YYYY):
SUBMITTED BY:	DATE (DD/MM/YYYY):

Complete form and email to: support@ACDelcoinfo.com

To automatically send a saved form, click the submit button and select Outlook (the default) or add your email convention.

**Form must be submitted and approved by the ACDelco representative by the 25th for the update to take effect within the same month. We cannot guarantee any adjustments submitted past the monthly deadline. The ownership change will be effective as of the month the form is received by the ACDelco Info-Line (with all approvals) regardless of the signature dates in this form by the sponsoring Distributor, District Manager or Account.*

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